

Kingston Fire District
Finance Committee Meeting
November 10, 2011

Minutes

Call to Order: Ina Sciabarrasi called the KFD Finance Committee Meeting to order at the Kingston Fire Station at 9:17 a.m. Present were KFD Warden Ina Sciabarrasi, KFD Treasurer Carleen Lefebvre, URI Asst. VP Business Services J. Vernon Wyman, KFD Chief Nate Barrington and KFD District Manager Jodi Hall.

Absent: and URI Director of Public Safety Robert Drapeau

Approval of Minutes: The members present reviewed and approved the Minutes of the last meeting, July 28, 2011 and noted that the meeting scheduled for October 27, 2011 had been cancelled.

Treasurer's Report: Lefebvre reviewed the Treasurer's Report. Brief discussion was held.

Lease: Brief discussion was held regarding the lease. Wyman informed the Committee that Council for URI has been provided with a draft of the Lease as discussed in previous meetings to have it coincide with the terms of the Agreement. As soon as he hears back from Council he will bring it forward to the Committee.

New Business:

- **Consolidating Finance:** The Committee agreed to table this discussion until after the first of the year.
- **Generator:** Discussion was held regarding the up-grade/replacement of the generator. Wyman said that currently there are studies/reviews by RIEMA of the capabilities of the generators on Campus. As it stands now the URI Police Station could use a generator the size of the generator currently being used by the District. As the review progresses further discussion will be held regarding possible moving the KFD generator to the URI Police Station and URI and KFD collaborating to purchase a larger generator for KFD with a transfer switch.
- **Review of Draft of Audit FYE 063011:** The Committee reviewed the Draft of the Audit for FYE 063011. Wyman had some questions and mentioned that he would not be able to attend the Open Meeting that evening when Braver PC would be presenting the Draft and answer any questions. Sciabarrasi took notes and prepared the questions brought up by the Committee for the Open Meeting that evening.

Next Meeting: 2012 TBD

The meeting was adjourned at 10:25 a.m.